



**PONDICHERRY UNIVERSITY**  
**(A Central University)**  
**DEPARTMENT OF ENGLISH**

**Dr.UJJWAL JANA Ph.D.**  
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Campus  
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PU/ENGL/UJ/ TENDER/ SPARC/2019-2020/

August 5,2020

**Tender Notification**

**Sub: Pondicherry University - Tender for supply of Furniture – Reg.**

Sealed Tenders are invited from reputed manufacturers/ authorized dealers for supply of furniture as per specification mentioned below:-

SL. No.	Name of the Items	Specification	Quantity	Unit Price with GST (Rs.)	Total amount with GST (Rs.)
1.	Wooden Visitor Chair	Seat and back nylon knitted in teak wood front leg 4.5x4.5cm,back leg, top and bottom 3x3cm, center part 4x3cm,handle and back rest top reaper of 7x2cm, handle length 58cm,seat rest frame reaper of 7x2cm, bottom support reaper 4x2cm, front high (seat) 45cm, handle level at height 68cm, breath 56cm, back height 90cm, breadth 46cm, side breadth 52cm	01		
2.	Revolving Chair – PCH 7000	Chair back made up of double Ply cushion and seat made cushion with Polyurethane armrest, synchro tilting hydraulic height adjustment, Metal base with 5 twin castor wheel	01		
3.	Office Almirah	Made of 1.0 mm thickness CR Sheet (20guage)fullsize9159(W)x485(D)x198 0mm(H).Fabricated with CR sheet with spot welded,4 shelves, making 5 compartments without locker finish with synthetic enamel painting (spray),two or more coat, over priming coat of Zinc Chromate with necessary handles and locking arrangement	01		
4.	Book Rack	Made of 1mm thickness CR Sheet (20 guage) full with 4 glass (4mm thick) lined front shutters Size: 1675x840x305 mm with single key arrangements	01		

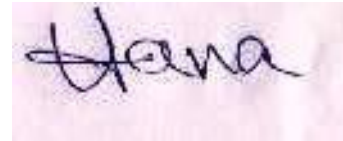
Tolerance of (+) or (-) 5% of the dimensions in all the above items

TERMS AND CONDITIONS:

1. The Tender should be sealed and superscripted as "Tender for Supply & Installation of Wooden Steel Furniture items"
2. The Tender should reach Dr. Ujjwal Jana, Associate Professor, Department of English, Pondicherry University on or before on 12.09.2020( by 3.00 p.m.) and it will be opened on the same day at 3.30 p.m.
3. The rates quoted in the tender should be valid for Six months from the date of approval.
4. The rates should be inclusive of all taxes, octroi, installation, Insurance, packing /forwarding, Transit charges, etc. with warranty for 5 years.
5. Payment will be made after satisfactory supply and installation
6. The EMD amount (2.5% of quoted price) should be remitted in the form of Demand Draft from any one of the Nationalized Banks, drawn in favour of The Finance Officer, Pondicherry University, payable at Puducherry.
7. Tender document fee, of Rs. 500/- in the form of Demand Draft from any one of the nationalized banks, drawn in favour of The Finance Officer, Pondicherry University, payable at Puducherry should be submitted.
8. The Tender without the EMD and Tender Document Fee will be summarily rejected.
9. The University has the right to select or reject any tender partly or fully without assigning any reason.
10. The rate quoted shall be on FOR destination (Pondicherry University) basis at our premise.
11. Manufacturers/ authorized dealers Registration Certificate under Companies Act, PAN, TIN No., GST Registration Certificate etc., should be provided.
13. Manufacturers / authorized dealers Income Tax Returns for the last three years should be submitted.
14. Quoting merely the lowest price does not confer any right to any tender for the award of Supply Order. The University Purchase Committee reserves the right to select any tender under the grounds of specifications compliance, proven performance track record, service backup support, etc.
15. A list of customers to whom major supply were made during last 3 years may be furnished along with their contact details, email address.
16. The tender is open to manufacturers and authorized distributors, who are having at least 3 years of experience in supplying of furniture items to the ministries / Government /Department/Public Sector undertakings.
17. The tenderer should have an office in Puducherry/Chennai/ to render better and proper service after the purchase.
18. If selected, the Tenderer has to supply the items mentioned in the Tender within 20 days from the date of Issue of supply order.

Puducherry

12.08.2020



(Dr. Ujjwal Jana)